

Naracoorte Primary School Grievance Procedures



STUDENTS

All students are taught a grievance procedure for any personal concerns or issues they may wish to raise.

1. Talk about the problem **with the person concerned**.
2. Talk to a **staff member** at an appropriate time. This might be your class teacher or a school support officer.
3. If you feel uncomfortable, speak to '**someone you feel comfortable with**'. This might be another teacher or the school counsellor.
4. If the issue is unresolved, talk to the **Principal or Deputy Principal**.
5. If the issue still remains unresolved, either talk to your **parent or someone you trust** about the problem, to advocate on your behalf.

GENERAL STUDENT MATTERS

These can be raised at general **class meetings**. The class can also put items onto the agenda for the **Student Opinion Committee (SOC)** where it can be discussed by the whole school.

Parents can help children follow these procedures by discussing them with their children so that they better understand them and how to use them.

